

RE Subject Review: Phase Two (Development)



December - February

SG Agree Task Group 2 terms of reference, process and criteria for selection (Jan 16th)

Recruit Task Group members, including Chairs
Project Manager (PM) & Task Group Chairs agree work packages
(Background info, terms of ref, tasks, documentation list, meetings schedule, (expert witnesses?), format of working paper(s) to be produced by respective groups)



TG 1 (February - June); TG2 (March – June)

Send out key documentation as appropriate to TG members
Encourage general email communication between them
Meet initially, develop ideas, as necessary
Formulate into draft working papers/ strategies as relevant



TG members develop key ideas with reference as necessary to other key documentation
Response forms sent to additional expert witnesses as necessary with submissions received + recorded
General email communication continues between TG members



Meet again to develop ideas and pin down material for wider distribution/strategies to develop
Agree format & key ideas of any documentation to be circulated for consultation



TG 1 (April); TG2*? (May)

Working paper draft(s) circulated for refinement



Steering Group discuss draft working papers (TG1, April; TG2?, June)

Presentation of draft working paper(s)
Responses & discussion



Reference Group consider working papers (TG1, May; TG2?, June)

Wider public discussion of draft working paper(s) @ EGM in May, electronic circulation in July

Final draft published on REC website for wider consultation (TG1, April-May; TG 2? June)

Review working paper(s) in the light of feedback



Working papers considered by REC Board (TG1, 26th June; TG2? 26th June, July)
(Final approval to be given by Steering Group in July)

*Steering Group to decide 16.01.2013 whether or not a working paper is a useful outcome of TG2